

The Regular Board meeting of Houtzdale Municipal Authority was held on Monday, February 17th, 2025 at 4:00PM.

Members: Bernie Kephart - Present
 Kevin Phillips – Present
 Tim Stine – Present
 Dustin Zazworsky – Absent
 Chris Kitko – Present
 Tim Huber – Present
 Marjann Young – Present

Also Present: Jeff Garrigan of HRG, Solicitor Rodney Beard and John Gallagher of HMA.

Discussions:

A lengthy discussion was held on sick time benefits after retirement. The Board is going to review Harrison Group policy and discuss at March Meeting.

A brief discussion was held about Well 14R repairs.


Tim Stine submitted his resignation mid-meeting.

The part-time Clerical position was advertised in The Progress for three days.

Motion List:

1. Tim Huber made a motion seconded by Chris Kitko to approve the minutes for January 20, 2025 meeting. Motion carried unanimously.
2. Tim Stine made a motion seconded by Kevin Phillips to approve and pay the bills for January. Motion carried unanimously.
3. Kevin Phillips made a Motion seconded by Tim Huber to approve the Treasurer's Report for January. Motion carried unanimously.
4. Tim Huber made a motion seconded Chris Kitko to solicit a group using the ARM Group Engineers to go forward with rehabilitation on well 14R. Motion carried unanimously.
5. Tim Huber made a motion seconded by Kevin Phillips to approve a donation of \$1000.00 to the Houtzdale Revitalization Association. This donation will be from the scrap and timber fund. Motion carried unanimously.

6. Kevin Phillips made a motion seconded by Marjann Young to authorize Notice of Intent to Award contract 24-03 to Greenland Construction, Inc. in the amount of \$637,000 for the construction of the Pre-chlorination building. Motion carried unanimously.
7. Chris Kitko made a motion seconded by Marjann Young to authorize engineering work on Hannah St. project in accordance with proposal. Motion carried unanimously.
8. Chris Kitko made a motion seconded by Marjann Young to advertise for bid for Hannah St. project. Motion carried unanimously.
9. Chris Kitko made a motion seconded by Tim Huber for Supplement No. 01, HRG professional engineering services, contract administration and resident project representation (RPR), for the Pre-Chlorination Building Project. Motion carried unanimously.
10. Chris Kitko made a motion seconded by Marjann Young to authorize Solicitor Rodney Beard to move forward on a quiet title search for access road. Motion carried unanimously.
11. Kevin Phillips made a motion seconded by Chris Kitko to go into an Executive Session at 5pm. Motion carried unanimously. Executive session ended at 5:10pm.
12. Kevin Phillips made a motion seconded by Tim Huber to adjourn the regular meeting at 5:11pm. Motion carried unanimously.

A handwritten signature in black ink that reads "Ashley Smith". The signature is written in a cursive style with a loop at the end of the "h" in "Smith".

Ashley Smith
Recording Secretary