

The regular meeting of The Houtzdale Municipal Authority was held on Monday, February 19, 2024 at 4:00PM

Members: Bernie Kephart - Absent
Kevin Phillips -Present
Tim Stine – Present
Dustin Zazworsky – Present
Chris Kitko – Present
Tim Huber – Present
Marjann Young – Present

Also Present: John Gallagher of HMA, Jeff Garrigan of HRG, and Solicitor Winifred Jones-Wenger.

Discussions:

Gallagher informed the board Well #4 has been fixed. He asked the board if they agreed with filing a claim with the insurance company with a \$1,000.00 deductible and told them it wouldn't affect insurance rate. They agreed on filing the claim.

Gallagher asked the board if he should order heaters before next winter for Wells #5 & #10 at \$1,800.00 each.

There was a discussion on people who own campers and live in them and are on the property of a HMA customer. All the customers involved have meter pits. Gallagher recommends a double minimum for these properties. A minimum is \$75.00 each.

A lengthy discussion was held on the Houtzdale Main Street Revitalization Project. It is an estimated 1.1 million project. It was determined HMA would install the service lines, meter pits, and curb stops. Garrigan and Gallagher are meeting with Jesse Lamison and the Boro's Engineer to discuss the project in further detail on February 19, 2024.

Gallagher asked the board if HMA can pay Woodward Township for helping with leaks at Ashland and Plank Road. Solicitor Jones-Wenger said Woodward Township needs to issue an invoice to HMA for services.

Motion List:

1. Tim Stine made a motion seconded by Tim Huber to approve the minutes for the January 15, 2024 regular meeting. Motion carried unanimously.
2. Chris Kitko made a motion seconded by Tim Huber to approve and pay the bills for January. Motion carried unanimously.
3. Chris Kitko made a motion seconded by Marjann Young to approve the Treasurer's report for January. Motion carried unanimously.

4. Tim Huber made a motion seconded by Chris Kitko to charge double minimums for campers that are on a customer's premises and used as a permanent resident. \$75.00 per camper will be billed. Motion carried unanimously.
5. Tim Huber made a motion seconded by Tim Stine to approve agreement with HRG, Inc. to provide engineering services for Finished Water Tank Rehabilitation Project as part of the COVID-19 ARPA H2O Pa Water Supply Grant through the Commonwealth Financing Authority. Motion carried unanimously.
6. Tim Stine made a motion seconded by Marjann Young to approve agreement with HRG, Inc. to provide engineering services for Pre-Chlorine Building Project as part of the COVID-19 ARPA H2O PA Water Supply Grant through the Commonwealth Financing Authority. Motion carried unanimously.
7. Chris Kitko made a motion seconded by Dustin Zazworsky to approve agreement with HRG, Inc. to provide engineering services for Rankin Road and T550 Road Project of the COVID-19 ARPA H2O PA Water Supply Grant through the Commonwealth Financing Authority. Motion carried unanimously.
8. Tim Stine made a motion seconded by Tim Huber to buy 2 heaters for well #5 and #10 for \$1,800.00 each. Motion carried unanimously.

Tim Stine made a motion seconded by Dustin Zazworsky to adjourn the meeting at 5:06PM.
Motion carried unanimously.



Marie McHugh
Recording Secretary