

The Regular Board meeting of Houtzdale Municipal Authority was held on Monday February 16th at 4:00PM.

Members: Bernie Kephart - Present

Kevin Phillips – Present

Dustin Zazworsky – Absent

Chris Kitko –Present

Tim Huber – Present

Marjann Young –Present

Jeff Kephart – Present

Also Present: Jeff Garrigan of HRG, Solicitor Rodney Beard and John Gallagher of HMA

Discussions:

The Board engaged in a brief discussion concerning the Verizon cell tower agreement. It was determined that HMA requires specific revisions to the contract prior to reaching a final agreement.

The Board discussed attendance at the PRWA Conference in State College. It was approved for Date, Foreman, Gallagher, and Beers to attend, with all four employees participating in the full conference. A motion was made.

A brief discussion was held regarding sending Gallagher to the PMAA September Conference. Approval would include the cost of conference registration and lodging. A motion was made.

A brief discussion was held regarding the hiring of two part-time summer employees. Responsibilities would include painting hydrants, mowing grass, completing miscellaneous projects around the plant, and pressure washing signs. A motion was made.

A brief discussion was held regarding the decant tank losing approximately 30 gallons per hour. The scope of necessary repairs will be determined through further investigation, and associated costs will be discussed at that time.

B. Kephart reported that all non-usable master meters were scrapped, generating total proceeds in the amount of \$13,945.00.

Garrigan advised the Board that bids for the Ginter Pump Station are scheduled to be presented at the March meeting.

1. Kevin Phillips made a motion seconded by Marjann Young to approve the minutes for the January 19, 2026, regular meeting. Motion carried unanimously.
2. Chris Kitko made a motion seconded by Kevin Phillips to approve and pay the bills for January. Motion carried unanimously.

3. Tim Huber made a Motion seconded by Chris Kitko to approve the Treasurer's Report for January. Motion carried unanimously.
4. Kevin Phillips made a motion seconded by Marjann Young to approve ARM group to develop a specification for the technical details of the abandonment of the Well 14 and solicit pricing from a qualified sub-consultant to complete the work. Motion carried unanimously.
5. Tim Huber made a motion seconded by Kevin Phillips to approve a donation to the Houtzdale Woodward Recreation Authority in the amount of \$1000. Motion carried unanimously.
6. Kevin Phillips made a motion seconded by Jeff Kephart to approve Application No. 09 to Greenland Construction in the amount of \$31,142.81 for the Pre-Chlorination Project. Motion carried unanimously.
7. Kevin Phillips made a motion seconded by Tim Huber to approve attendance for Date, Foreman, Gallagher, and Beers at the PRWA Conference in State College. The cost is \$425 per person for the full conference. Motion carried unanimously.
8. Kevin Phillips made a motion seconded by Jeff Kephart to approve Gallaghers attendance to the PMAA conference in September. Registration and lodging fees will be paid. Motion carried unanimously.
9. Jeff Kephart made a motion, seconded by Marjann, to authorize the hiring of two part-time summer employees, three days per week, to perform duties including grounds maintenance and hydrant painting. Motion carried unanimously.
10. Kevin Phillips made a motion seconded by Tim Huber to adjourn the meeting at 4:43pm. Motion carried unanimously.



Ashley Smith

Recording Secretary