

The regular board meeting of Houtzdale Municipal Authority was held on Monday, June 17, 2024 at 4:00PM

Members: Bernie Kephart - Present
Kevin Phillips – Present
Tim Stine – Present
Dustin Zazworsky – Absent
Chris Kitko – Absent
Tim Huber – Present
Marjann Young – Present

Also Present: John Gallagher of HMA and Jeff Garrigan of HRG.

Discussions:

IBEW donated a suite for the July 2nd, 2024 State College Spikes Game. HMA Board Members and Employees are welcome to attend.

Gallagher informed Board that there are four master meters left in the entire system to change out.

Gallagher informed the Board that progress is being made on the Service Line Inventory Project.

Motion List:

1. Tim Stine made a motion seconded by Kevin Phillips to approve the Minutes for May 20, 2024 regular meeting. Motion carried unanimously.
2. Tim Huber made a motion seconded by Kevin Phillips to approve and pay the bills for May. Motion carried unanimously.
3. Tim Stine made a motion seconded by Tim Huber to approve the Treasurer's Report for May. Motion carried unanimously.
4. Kevin Phillips made a motion seconded by Tim Stine to approve payment from the Capital Improvement account for Invoices 5742 and 5743 in the amount of \$30,086.18 to Process Control Solutions, LLC for completion of SCADA system at Wells 4 and 5. Motion carried unanimously.
5. Tim Huber made a motion seconded by Tim Stine to approve plant supervisor to offer up to \$20,000 for approx. 2 acres of property from Christ the King Church for placement of Radio tower for meter reading system. Motion carried unanimously.
6. Kevin Phillips made a motion seconded by Tim Stine to approve HMA night at State College Spikes Game on July 2nd, 2024. Board Members and HMA Employees are welcome to attend. Motion carried unanimously.
7. Kevin Phillips made a motion seconded by Tim Stine to issue a Notice of Intent to Award for Rankin Rd/T550 water distribution improvements Contract No. 24-01 to approve the apparent low bidder, Bowman Excavation Paving Concrete, conditioned on review by engineer and HMA. Motion carried unanimously.

8. Kevin Phillips made a motion seconded by Tim Stine to issue a Notice of Intent to Award for Finished Water Storage Tank Rehabilitation Contract No. 24-02 to the apparent low bidder, Worldwide Industries Corp., conditioned on review by engineer and HMA. Motion carried unanimously.

Kevin Phillips made a motion seconded by Tim Stine to adjourn the meeting at 4:27PM. Motion carried unanimously.



Ashley Smith
Recording Secretary